

April 16, 2020

Mayfield Parents/Guardians and Staff:

As we continue to support our community during the coronavirus pandemic, I want to share a volunteer opportunity with you in partnership with our Tri-Community CERT (Community Emergency Response Team). **Should the need arise in the future**, the Tri-Community CERT is seeking volunteers to help with a Mass Inoculation Point of Dispensing. I share with you below, the request from the Cuyahoga County Board of Health Tri-Community CERT. Thank you in advance for your consideration.

MAYFIELD CITY SCHOOL DISTRICT RESIDENTS

Under the Cuyahoga County Board of Health (CCBH) Emergency Response Plan, the Communities of Mayfield Village, Mayfield Heights, Highland Heights and Gates Mills have been assigned the task of setting up a site (POD) to initiate a mass dispensing of medication or vaccinating the public in response to a public health emergency.

**We need YOU to volunteer for our community POD
(AKA – MIPOD – MASS INOCULATION POINT OF DISPENSING)**

**The MIPOD is a drive-through site located on the Mayfield High School property,
6116 Wilson Mills Road in Mayfield Village.**

In the event of a public health threat requiring mass distribution of medications and/or vaccinations to the general public, our MIPOD will be activated. The last activation occurred in December of 2009 in response to the H1N1 pandemic.

As we are now in a Pandemic situation for COVID19, the reality of a POD activation is possible. In order to prepare for this event, many people, like you, are needed to volunteer to run the POD. We don't know when a vaccine or medication to treat COVID19 will be ready, but we must endeavor to prepare our MIPOD team for immediate deployment as soon as they become available. Volunteers are needed for the following positions:

- *Traffic control*
- *Parking lot attending*
- *Record keeping and similar administrative tasks.*
- *Medical personnel*
- *Other positions yet to be determined*

Shifts and work hours are yet to be determined and will vary.

Volunteers will receive a MIPOD T-shirt (please indicate size on the attached form), and will be given a rearview mirror hanging tag to allow access to the volunteer parking lot.

YOUR HELP IS NEEDED AND WILL BE GREATLY APPRECIATED BY SO MANY.

PLEASE VOLUNTEER. Complete the attached form and return it to tricomcommunitypod@gmail.com, or fax or mail as instructed on the form. Please also send this to family, friends and neighbors; the more it's circulated, the greater the number of volunteers we'll have available.

Questions can be directed to the Mayfield Village Fire Department 440-471-1045, Fax 440-449-0822 or email tricomcommunitypod@gmail.com

Thank you for your consideration and time. Please continue to adhere to the health and safety measures and practices in place during this time to continue to slow the spread of the coronavirus.

Sincerely,
Keith Kelly, Superintendent
Mayfield City Schools